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**CORNWALL  
COUNCIL**

# Declaration of criminal convictions

## Confidential

Please read Guidance notes for applicants - declaration of criminal convictions on the reverse before completing this form.

Office use only: post ref No.

This post is exempt from the Rehabilitation of Offenders Act 1974 and you are therefore required to disclose all criminal convictions, including any which may be 'spent'. You should also include details of any cautions, reprimands or final warnings.

**Have you ever been convicted of any criminal offence, whether 'spent' or 'unspent' as defined in the Rehabilitation of Offenders Act 1974 or do you have any charges pending?**

Yes  No

If yes, please give details:

**Have you ever been cautioned, reprimanded or received a final warning which although not considered to be criminal convictions and become 'spent' immediately, must be considered in relation to this exempt post?**

Yes  No

If yes, please give details:

**Any subsequent offer of employment will be subject to a criminal record check (Disclosure request) from the Criminal Records Bureau (CRB). This check will include details of cautions, reprimands or final warnings as well as convictions.**

I accept that if any of the information is found to be false or misleading I will be disqualified from appointment. I understand that any subsequent offer of employment will be subject to the outcome of a criminal record check from the CRB and that Cornwall Council will request my authorisation for such a check to be made.

Signature:

Date:

Print name:

